

TOSHIBA

Easy Filing with Zone OCR

Highlight Feature

- > Saving OCR result automatically by setting it as folder name or file name
- > Using templates to improve work efficiency
- > Setting OCR zones with highlighter based on formats of documents
- > Processing OCR to barcodes besides texts and numbers
- > OCR is available up to 3 zones



Your Challenges

We save a large volume of order forms and invoices as digitized documents by scanning after receiving them everyday. The formats of documents vary according to customers. Also, it is troublesome to open those data, rename them and categorize them after scanning.

It takes time to rename and find a particular file later, so I am kind of suffering now...

Our Solution

The Toshiba e-BRIDGE Next MFP can process OCR up to 3 zones of texts, numbers and barcodes, and those information can be automatically sorted and utilized as folder name or file name.

It is possible to set templates in advance and choose OCR zones by highlighter each time, so this function can be used according to the volume and the use frequency of documents.

Dual Scan Document Feeder (DSDf) can even continuously feed non-standard sized paper and automatically correct skew, so a large volume of documents can be scanned efficiently.

If the scanned data are saved as Searchable PDF, you can easily find the document by keyword search later.

EASY FILING WITH ZONE OCR

Your benefits

By adding e-BRIDGE Plus for Zone OCR to the Toshiba e-BRIDGE Next MFP, OCR process to selected zones is performed, and those information can be automatically sorted and utilized as folder name or file name. (*1,2)

OCR zones can be set as templates (up to 15 templates) in advance, then templates can be easily selected from control panel when scanning. It is convenient when scanning a large volume of documents with the same format.

In addition, highlighter can indicate OCR zones each time based on documents, which is a unique technology developed by Toshiba. Therefore, it is also possible to handle documents in various formats.

DSDF allows you to scan non-standard sized paper while adjusting skew, so you can manage a large amount of documents in a short time. (*3)

Texts, numbers and barcodes can be processed by OCR. If the scanned data are saved as Searchable PDF, you can easily find the document by keyword search later.

(*1) The e-BRIDGE Plus for Zone OCR and Embedded OCR Enabler are needed in order to use this function.

(*2) Zone OCR is able to set up to 3 zones, and two of them can be used as folder name and file name.

(*3) Regarding the way to set templates, highlighter and scan non-standard sized paper, please confirm with sales associates.

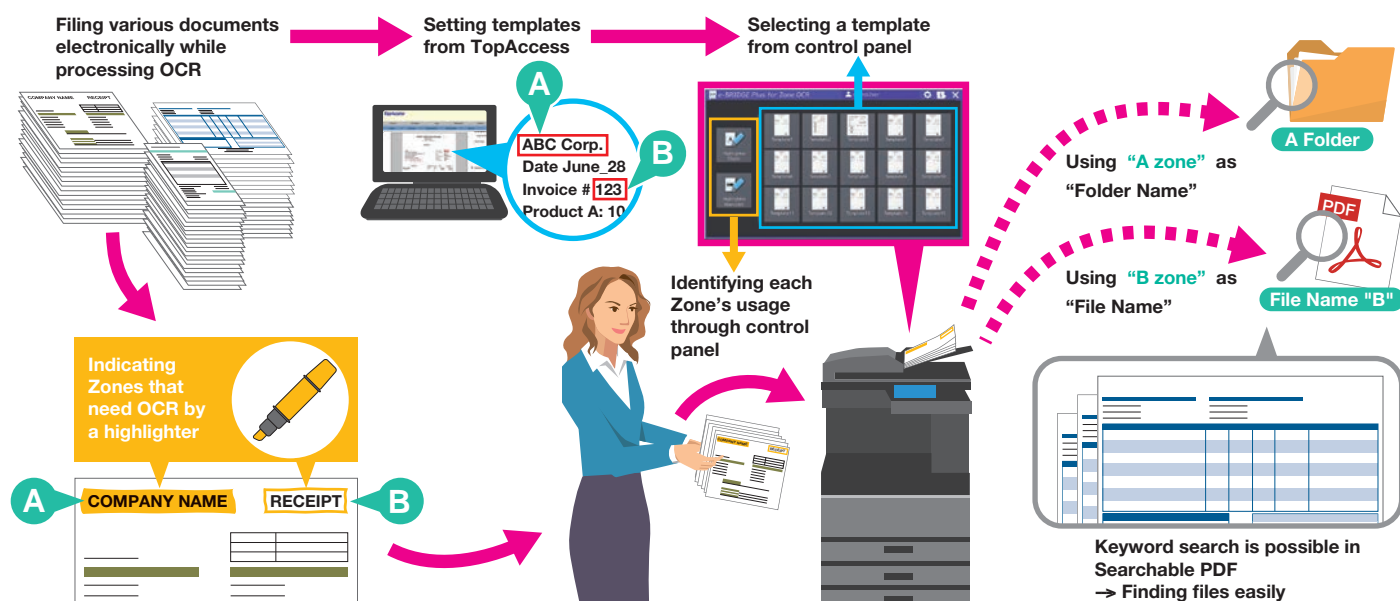
Where to use

It is possible for many companies to manage a large volume of documents easily and efficiently with e-BRIDGE Plus for Zone OCR.

- > Logistics/Manufacturing
 - Automatically sorting and saving documents as folder name or file name after processing OCR
 - Processing OCR to barcodes besides texts and numbers
 - Easily looking for scanned data by searching keywords
- > General Offices
 - Processing OCR to invoices in various formats, and then scanning them with DSDF to organize
- > Government
 - Making it easy to sort, save and search scanned data by setting various application forms as templates in advance

It is possible to digitize many documents efficiently by using the Zone OCR App and DSDF together according to the volume and use frequency of documents. Working hours can be significantly reduced compared with manual work.

Easy filing with Zone OCR



For more information and a complete list of MFPs with these functions, please contact us:

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